**VENDOR REGISTRATION FORM**

Please complete the form below and send via email to**: staywokeempowerment@gmail.com.**

Space will be granted in the order your vendor registration form is received.

**Organization:**

**Contact Name:**

**Phone:**

**Address:**

**City:**

**State:**

**Zip code:**

**Email address:**

**Choose one:**

**10 x 10 table, 2 chairs, 2 tickets, 1 parking pass $200 \_\_\_\_\_\_\_\_\_\_**

**10 x 20 table, 4 chairs, 4 tickets, 2 parking passes $400 \_\_\_\_\_\_\_\_\_\_**

**Do you need electrical access for your table? \_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_ No**

**Product Information: (Please provide a brief description about your product. This information may be used to determine vendor space and/or marketing for the conference.)**

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**VENDOR ACKNOWLEDGEMENT AND RECEIPT (Initial)**

 Vendors may arrive no earlier than 9:00am and must be in their space by 11:30am.

 Vendors understand that once a space is paid for, no refunds will be honored.

 Vendors must remain throughout the duration of the event.

 Sellers are required to keep their booth area and the area directly in front of their booth clean. When leaving, your space MUST be clean and in the same condition as when you arrived, or you may be banned from further events. Trash, boxes, or other debris may not be left on the grounds.

 Vendors shall keep all merchandise, display units, coverings, and any and all possessions within the boundaries of their assigned space.

 Excessive noises (such as stereos, radios, televisions, shouting, amplified voices) will not be allowed if such noises disturb other sellers or shoppers.

 Any vendor caught selling stolen, counterfeit, black market, illegal merchandise of any kind or any food or beverages, is subject to having said merchandise confiscated at the event, may face arrest by local authorities, immediate eviction from the event and loss of selling privileges without a refund.

 Consumption or possession of alcoholic beverages and all controlled substances is forbidden. Smoking is not prohibited on site.

 Sales of the following items are not permitted:

o Consumable products (food, alcoholic and/or non-alcoholic beverages, candy, gum. Etc.) except as permitted by Management;

o Firearms, ammunition, or weapons of any kind; fireworks;

o Chemicals;

o Stolen merchandise;

o Illegal products not normally obtained on the open market;

o Paraphernalia commonly used or associated with the use of any drugs;

o Live animals;

o Motor vehicles or cycles; any item that is misrepresented by the seller in any way;

o Due to the family atmosphere of the event, the management reserves the right to reasonably restrict the sale or display of any items in order to maintain a proper moral and wholesome environment.

By signing this document, you agree to adhere to policies and procedures set forth by the Stay Woke Conference. The person signing this document assumes all risk and injury and loss of property. Management reserves the right to revoke spaces and selling privileges at any time.

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PRINT NAME

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SIGNATURE DATE